

New Zealand Association for Impact Assessment Minutes of the Core Group Meeting

Monday 31st January 2022, 5:15 pm, Zoom



Present	Richard Morgan (Chair), Andrew Crosland (Treasurer), Kate McNab, Nick Taylor, Hannah Staines, Dy Jolly, Rajan Ghosh, Terry Calmeyer, Iresh Jayawardena, Sophal Chhun (Secretary)
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1.	Welcome Richard opened the meeting and welcomed everybody to the meeting															
2.	Apologies – Katherine Russell, Keith Finlayson, Gillian Stewart Hamish Rennie has moved into our silent Core Group. Richard suggested and all agreed to note in this meeting minutes special thanks to Hamish for his active participation and contribution over the years.															
3.	Confirmation of 13 th December 2021 Meeting Minutes. Richard moved acceptance. Secunder: Terry. ALL in favour.															
4.	Matters arising/action points Richard will talk to SPREP about potential representation on the Core Group.															
5.	Chair's report Richard received an email in mid-January from SPREP requesting to assist in running a webinar on Consultant Accreditation Schemes, along with EIANZ and University of South Pacific. But there has been no progress since then perhaps because of the Tongan Volcano and Tsunami. Following Richard's suggestion, Terry has accepted to offer a talk about her experience with accreditation schemes in South Africa if SPREP comes back to us. EIANZ will be talking about their Certified Environmental Practitioners (CEnvP) Scheme.															
6.	Financial update Andrew presented the financial update, as of 30 th January 2022: New Zealand Association for Impact Assessment Incorporated Financial position as of 30/01/2022 <table border="1"> <thead> <tr> <th>Account</th> <th>Current Balance</th> <th>Previous (Meeting) Balance</th> </tr> </thead> <tbody> <tr> <td><i>Cheque</i></td> <td>\$9,159.21</td> <td>\$8,654.73</td> </tr> <tr> <td><i>Visa debit</i></td> <td>\$187.63</td> <td>\$151.25</td> </tr> <tr> <td><i>On Call</i></td> <td>\$186.45</td> <td>\$186.44</td> </tr> <tr> <td>Total:</td> <td>\$9,533.29</td> <td>\$8,992.42</td> </tr> </tbody> </table> Term Deposit: \$5,267.64 – 1.4% PA for 6 months (19 May 2022)	Account	Current Balance	Previous (Meeting) Balance	<i>Cheque</i>	\$9,159.21	\$8,654.73	<i>Visa debit</i>	\$187.63	\$151.25	<i>On Call</i>	\$186.45	\$186.44	Total:	\$9,533.29	\$8,992.42
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7.	Membership update Hannah presented the membership update, as of 31 th January 2022:															

	<ul style="list-style-type: none"> • 17 renewals in total – 12 standard memberships (\$50) and 5 student or low-income memberships • 2 outstanding invoices • 1 new member <p>The new member needs to have a membership number as she wishes to get an affiliate registration rate for IAIA 2022 Conference. Hannah will immediately generate a membership ID for this new member and create a membership ID system for the whole NZAIA.</p>
8.	<p>Website, Social Media; eNews update</p> <ul style="list-style-type: none"> • e-News: 1st e-news of 2022 released on 30th January • Usage on the website: 776 users over December and January, which were substantially down compared to the previous two months. This is normal, and in a long term we are still trending up. More Impact Connectors, Conference content, and LinkedIn activity will also help. • Four core group members have not provided their photo and short biography for the website.
9.	<p>Conference</p> <p>It's now clear that EIANZ will not hold their 2022 conference in New Zealand. So, we will go ahead organising our NZAIA Conference. The following were agreed:</p> <ul style="list-style-type: none"> • Place: Wellington (Venue to be identified) • When: Wednesday and Thursday (2 days) of the last week(s) of November • Topic: current thinking is broadly on Policy and Impact Assessment, but there are other possibilities (3 Waters, RMA changes). The topic will be confirmed in the next CG meeting, and should be closely related to an Impact Connector issue (see below). <p>Richard and Kate will help coordinate the Conference Working Group, which comprises most of the meeting participants.</p>
10.	<p>Impact Connector</p> <p>The following 3 issues were planned:</p> <ul style="list-style-type: none"> • Infrastructure and Impact Assessment (including how impact assessment contributes to climate change mitigation and adaptation) – We'll aim to complete this first Issue by May. Nick has accepted to be an editor of this Issue. • Environmental Valuation and Economic Instruments for Environmental Management (including payment for ecosystem services) – We'll aim to complete this second Issue by September. Sophal has accepted to be an editor of this Issue. • Public Policy and Impact Assessment (including how tools such as SEA and RIA can be used to inform public policy and achieve SDGs) – This is a post-conference issue, so some papers from the conference will be selected for

	<p>publication in this third Issue. We'll aim to complete it in February or March 2023, and Nick has accepted to be an editor of this Issue.</p> <p>Initial editors will develop thematic outlines for their responsible Issue, and can invite co-editor(s) to support the development of the issue. A thematic outline for the first Issue is expected to be completed before the next CG meeting.</p>
11.	<p>Strategic Planning</p> <p>Working groups were revisited, and the following working groups were agreed:</p> <ul style="list-style-type: none"> • Governance – Richard, Dy, Sophal (team members) • Policy Framework – Nick, Andrew, Sophal (team members) • External Relations – Rajan, Iresh, Dy, Andrew (team members) • Internal Relations – Kate, Keith, Gilly, Terry, Richard (team members)
12.	Workshops/webinars – to be discussed in the next CG meeting
13.	Other business N/A
	Meeting ended. 6:50pm
	Next meeting date: Monday 7 th March 2022, 5:15pm