

International Association for Impact Assessment (IAIA) and
New Zealand Association for Impact Assessment (Inc.) (NZAI A)

Memorandum of Understanding on Benefits and Responsibilities

- A. International Association for Impact Assessment (IAIA)
- B. IAIA Affiliate: New Zealand Association for Impact Assessment (Inc.) (NZAI A)

IAIA and NZAI A, through friendly discussions and exchanges, have reached the following Memorandum of Understanding that establishes the mutual benefits and responsibilities between the two parties.

Background

IAIA is the leading global authority on the best practice in the use of impact assessment for informed decision making regarding policies, programmes, plans and projects. Through its activities, it provides an international forum for advancing innovation and communication of best practice in all forms of impact assessment to further the development of local, regional and global capacity in impact assessment.

IAIA was founded in 1981 as a nonprofit international educational association and today has individual members in 120 nations. It has wide reaching influence on the global scale. However, to further service impact professionals in local and regional areas, IAIA recognizes in its by-laws and encourages the creation of local branches, affiliates and associated organizations which agree to the share similar objectives.

It is considered appropriate and necessary for IAIA to confer the status of affiliate on organizations serving specific populations on a local scale and thereby extend the vision and mission of IAIA efficiently and effectively to those places.

NZAI A is a non-profit society incorporated in 1990 to continue the work of the earlier New Zealand "Social Impacts Working Group" in the promotion of impact assessment (including social and environmental assessment) in the formulation of development and policy proposals (amongst other goals relating to the practice of impact assessment). NZAI A has 80- 100 members, mainly located in New Zealand.

Whereas IAIA and NZAI A pursue the same objectives, there is a need to assure cooperation between the two parties so that they support one another.

Details of Cooperation

IAIA and NZAI A agree to jointly:

- Promote and enhance the quality of impact assessment practice in New Zealand and internationally, particularly in the Pacific region
- Promote professional training and academic and professional exchanges
- Encourage participation in IAIA and affiliate conferences and activities
- Exchange the latest information in all forms of assessment (social, environmental, health, economic, etc.)
- Provide hot links to each other's websites
- Work to set up an IAIA Connect group and use other social media if desired

Obligations of Both Parties

On its part, IAIA will:

- Offer one free subscription to its journal – Impact Assessment and Project Appraisal – for the NZAIA administrative office or as otherwise directed by NZAIA
- Provide the monthly IAIA eNews to NZAIA administrative office (or as otherwise directed), for broader distribution to its members
- Provide access to the members' only section of the IAIA website via an identification number which may be shared with all NZAIA members; this number will be changed on an annual basis in January after the receipt of the annual list of membership and contact information in December
- Admit members of NZAIA to the IAIA annual conference event at the reduced registration fee set for IAIA members
- Designate the president of NZAIA (or designee) as an IAIA News Network Coordinator for regular input from NZAIA to the IAIA eNews
- List NZAIA as a current and functioning affiliate of IAIA on its website, with a link to the NZAIA website, and in its Annual Report to the Membership
- Encourage one member designated by NZAIA to participate in the IAIA Affiliates Forum
- Provide a code for a Connect pass to IAIA Connect for every NZAIA affiliate member who wishes to make use of it

On its part, NZAIA will:

- Distribute news from IAIA to its members, including the IAIA call for conference participation
- Include an IAIA HQ email on its email list and send one copy of all member communications and publications to IAIA Headquarters
- Pay an annual fee by 1st January of \$100 US (minimum or \$2.00 per member for those affiliates of more than 50 members) to IAIA for use of the IAIA logo and affiliate designation
- Designate an individual from NZAIA to serve the IAIA eNews as a News Coordinator to contribute news of general interest to IAIA about NZAIA and its region
- Provide IAIA with a list of its current members and current contact information for NZAIA on 1st December each year
- Circulate information on the IAIA annual and special meetings to its members and encourage participation in these activities
- Participate in the special affiliates session on the program at IAIA annual conferences

IAIA is not responsible for the NZAIA operating structure and activities; NZAIA operates separately and independently of IAIA. IAIA is not responsible or liable for the actions or activities of NZAIA. NZAIA is not responsible or liable for the actions or activities of IAIA.

Neither IAIA nor NZAIA are empowered to make statements regarding professional policies or related pronouncements on behalf of each other without prior agreement.

This MoU shall continue for three years at which time it will be reviewed and renegotiated by both parties. In the interim, this MoU may be cancelled or renegotiated by either party, by giving the other party one month's written notice of such cancellation or revision.



Jill Baker – Executive Director
Signed for by IAIA
Date:

SEPT. 17, 2015



Richard Morgan
Signed for by NZAIA
Date:

20 SEPT. 2015