

## NZAIA 2015 AGM – DRAFT MINUTES

Thursday 3rd December 2015, 5.30 – 6.30pm

University of Otago Wellington Medical School campus, 23a Mein Street,  
Newtown, Wellington

Present:	Professor Richard Morgan (Chair), Christine Cheyne (Secretary), Cilla Taylor, Nick Taylor, Harrison Burnard, Gilly Stewart, Andrew Crosland, Jess Gerry, Hamish Rennie, Andrew Crosland, Harrison Burnard, Page Searing, Mike Mackay, Marie Brown, James Baines, Di Buchan, Martin Ward, Katherine Russell, Judith Roper-Lindsay
Apologies:	Rob Greenaway, Ben Payne (Treasurer), Sam Lang, Rob Quigley, Mary Sparrow Moved that apologies be received Martin Ward/Seconded James Baines

Agenda:	1.	Minutes of the 2014 Annual General Meeting NZAIA 2014 AGM Minutes were distributed to members by email link to the 2014 AGM webpage prior to and at the 2015 AGM confirmed Moved that the minutes be confirmed: Richard Morgan/seconded Christine Cheyne
	2.	Note of appreciation for Jamie Newell – Richard’s tribute at funeral for Jamie will be included in minutes. Richard invited additional tributes.
	3.	Secretary’s report – available on NZAIA website Moved that the report be accepted: Christine Cheyne, seconded James Baines. APPROVED
	4.	Combined Treasurer’s/Convener’s report available on NZAIA website It was agreed that, although cheque writing would have one signature, there would be written agreement in email from one or both of the Secretary and Treasurer. Moved that the financial statement be accepted: Richard Morgan, seconded James Baines. APPROVED  Christine moved a vote of heartfelt thanks from the Core Group and the wider Association to Richard for his outstanding service to NZAIA in the past year following the loss of Jamie. Seconded Hamish Rennie. APPROVED with a resounding applause.

	5.	<p>Proposal to amend the Constitution</p> <p>Richard briefly outlined the previously notified proposed rule change to formalize the role of chair (with job description), the decision not to have an audit or review, and change to Treasurer's duties. No objection was raised prior to the AGM. Moved that the proposal be accepted. Seconded Martin Ward. APPROVED</p>
	6.	<p>Election of Officers</p> <p>Richard and other office holders be rolled over until the rule change is approved by the Companies Office.</p> <p>Core group members – Page agreed to join the core group. Other existing core group members are assumed to continue unless they notify Richard otherwise.</p> <p>Moved by James Baines, seconded Nick Taylor. APPROVED</p>
	7.	<p>Setting of Membership Subs for 2016</p> <p>Moved that current subs be continued Richard Morgan, seconded Harrison Burnard. APPROVED</p>
	8.	<p>2016 Conference</p> <p>There was a brief discussion with the following suggestions made:</p> <ul style="list-style-type: none"> <li>• biodiversity</li> <li>• strategic environmental assessment.</li> </ul> <p>Ideas to be forwarded to core group members for discussion at meeting prior to Christmas with a view to making a decision in February.</p> <p>Venue should be in South Island. Lincoln offered to host the event.</p> <p>Di Buchan reported that EIANZ is looking at May 2016 event focused on climate change.</p> <p>In 2017 EIANZ is hosting the joint Australian and NZ conference in late October. Agreed NZAIA should co-ordinate any event it might run around that or link to Impact Assessment stream in EIANZ conference.</p>
	9.	<p>General Business</p> <p>Katherine will collate evaluations from conference.</p> <p>Di's summary to be circulated to attended with an invitation to</p>

	<p>them to submit for additional comments.</p> <p>A vote of huge thanks was given to the conference organizing group and to Katherine Russell.</p>
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